

Job Description

Job Title	: Block Training and Quality Assurance Supervisor
No. of Vacancies	: 02 (One for each block)
Location	: Manihari Block, Katihar District (Bihar) Belaganj Block, Gayaji District (Bihar)
Full/Part time	: Full-Time
Duration	: One year (Renewable)
Remuneration	: Upto Rs. 32,000/- per month (including all deductions and perquisites)

About Organisation:

EKJUT is a non-profit voluntary organization of India. Its partnering communities are the indigenous people, people living in the underserved districts and the urban homeless. Ekjut works on the theme of Survive, Blossom, Thrive and Transform. For more details about the organisation, please visit the website <http://www.ekjutindia.org>.

Job Responsibilities:

- Support the implementation team in effective roll out of PLA meetings and creches in 1 block of Bihar, which is to be implemented by the partner organization
- Orient the team on PLA meeting in 1 block
- Orient the team on creche management in 1 block
- Ensure quality of PLA meetings in 1 block
- Ensure timely start of creches and proper creche management in 1 block
- Provide regular reports for PLA meetings and creche MIS in 1 block
- Work in coordination with the partner organization in 1 block
- Support the Coordinator in maintaining quality of the intervention.
- Any other responsibilities given by the organisation for program and organizational development.

Required Competencies:

Educational Qualifications:

- Bachelor's/ Master's degree in Social Work, Rural Development, Public Health, or related field.

Work Experience:

- Should have 3 to 5 years of experience in block-level program implementation and coordination.
- Experience working closely with government departments and community-level stakeholders.

Skills:

- Good training facilitation and capacity-building skills.
- Good planning, coordination, and communication skills.
- Ability to adapt training approaches based on field realities

Other:

- Qualified applicants who are women, and/or belonging to minority populations are encouraged to apply.
- Applications are received on rolling basis until fulfilled. Only shortlisted applicants will receive a response from Ekjut HR (Human Resources).
- Must own a 2-wheeler with insurance and driving license.

Interested candidates can submit their application with a covering note mentioning the position name and location s/he is applying for in the subject line on email: ekjuthr@gmail.com till 25th February 2026.